



**MINUTES FROM THE
REGULAR CITY COUNCIL MEETING
MONDAY, JULY 16, 2018**

Council Present:

Mayor Bob Golden
Council Member Kathy Hopper

Mayor Pro Tem Warren Robb
Council Member Patricia Hilborn

Council Absent:

Council Member Mitch Hill
Council Member Tanya Morrow

Staff Present:

City Administrator James Quin
Finance Director Marcy Lamb
City Engineer Travis Attanasio
Fire Chief Kirt Mays
Economic Development Director Thad Chambers
Building Official Mike Thetford

City Secretary Dianna Buchanan
City Attorney Rob Allibon
Planning Director Walter Reeves
Library Director Barbara Thompson

- I. **Call to order and announce a quorum present**
Mayor Bob Golden called the meeting to order at 7:00 p.m. and announced that a quorum was present.
- II. **Invocation and Pledge of Allegiance**
Mayor Pro Tem Warren Robb offered the invocation. Mayor Golden led the recitation of the Pledge of Allegiance.
- III. **CITIZEN PARTICIPATION AND COMMENTS**
Mayor Golden noted one speaker for Item IX.C. There were no participants or other comments at this time.
- IV. **PRESENTATION**
Ms. Janina Jewell, Director of Finance for City of Eules, representing the Government Finance Officers Association (GFOA) will present the Distinguished Budget Presentation Award for Fiscal Year Ending 2017.
Ms. Jewell presented the award to the City of Haslet and recognized Finance Director Marcy Lamb for budget document preparation.

V. **BOARDS AND COMMISSIONS**

- A. Discuss, consider and act regarding appointments to the Park and Recreation Board for Place 1, Place 4 and Place 8 (Alternate 1).

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to make the following appointments to the Park and Recreation Board: Ms. Barbara Long to Place 1, Ms. Sarah Nambu to Place 4 and Ms. Cindy Laird to Place 8 (Alternate 1) for the remainder of each place's term. Motion approved unanimously. Council Members Hill and Morrow were absent.

- B. Discuss, consider and act regarding appointments to the Library Board for Place 4, Place 8 (Alternate 1) and Place 9 (Alternate 2).

Proposed board appointees Ms. Marietta Slater and Ms. Randi McLeod introduced themselves to Council.

Motion by Council Member Patricia Hilborn and motion seconded by Council Member Kathy Hopper to make the following appointments to the Library Board: Ms. Natalie Kutach to Place 4, Ms. Marietta Slater to Place 8 (Alternate 1) and Ms. Randi McLeod to Place 9 (Alternate 2) for the remainder of each place's term. Motion approved unanimously. Council Members Hill and Morrow were absent.

- C. Discuss Vacancies on all Boards and Commissions.

City Secretary Dianna Buchanan mentioned the current board vacancies in the hopes of getting the word out that volunteers are needed. The vacancies are Capital Improvements Advisory Place 8 (Industry Representative); Planning & Zoning Commission Place 8 (Alternate 1); Park and Recreation Board Place 9 (Alternate 2); and an anticipated alternate position opening in the near future on the Haslet Economic Development Corporation Type A.

VI. **Items of Community Interest**

Mayor Bob Golden spoke and presented reminders and upcoming events as follows:

- A. *Movies in the Park presents Coco, Friday, July 20th, 8:00 pm, Nance Field, free In-N-Out Burger to first 450 people*
B. *City Council Budget Workshops to be held Tuesday and Wednesday, August 7 and 8, 2018 beginning at 6:30 p.m.*

VII. **Staff Reports**

- A. Staff Reports to Update on Active Items, Projects, and Event Recaps
1. Recap of Independence Day Celebration Event held June 29, 2018

City Engineer Travis Attanasio recapped the event which had approximately 8,000+/- in attendance. The parade and event were successful. There was a small grass fire due to the fireworks show but the Haslet Fire Department was onsite and put it out immediately.

2. Project Update on Brentwood Park and Haslet Park Street Replacement Program

City Engineer Travis Attanasio updated Council on the schedule and plan for this street replacement program.

3. Discussion regarding Possible Regulation of Short Term Rental of Property in the City

City Attorney Rob Allibon summarized that he had provided examples of ordinances to council regulating short term rental of property after the last council meeting. Mayor Golden likes Coppell's ordinance and thinks it is transparent and easy to understand. City Attorney Allibon said the fee schedule will have to be amended and a decision regarding enforcement of the regulations if approved. The ordinance can be prepared pending current litigation regarding short term rental of property regulations at the State level. Council Member Hilborn wants to have some rules in place in the event any issues with short term rentals come up. She also likes the Coppell ordinance. Council directed staff to prepare a draft ordinance modeled on Coppell's ordinance and to bring the ordinance back to Council at the next meeting.

B. City Staff Reports for June 2018

1. Finance
2. Water
3. Permits
4. Building Inspections
5. Plan Review
6. Code Enforcement
7. Library
8. Animal Control
9. Police
10. Fire Department
11. Municipal Court
12. Economic Development
13. Engineering

There were no questions.

VIII. **Consent Agenda**

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council may request that an item be

withdrawn from the Consent Agenda and placed before the City Council for full discussion. Approval of the Consent Agenda authorizes the City Administrator, or a designee, to implement each item in accordance with staff recommendation.

A. Approve the July 2, 2018 Regular City Council Meeting Minutes.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve the Consent Agenda. Motion approved unanimously. Council Members Hill and Morrow were absent.

IX. Public Hearings, Ordinance and Action Items

A. Hold a public hearing, discuss, consider and act on a recommendation regarding the final replat of Lot 1, Block 1, Country Lane Estates, into Lots 1A and 1B, Block 1, Country Lane Estates. The subject property is in the City of Haslet Extraterritorial Jurisdiction, is located on the north side of Country Lane, is approximately 1,400 ft. west of FM 156 and consists of 1.87 acres.

1) Staff Presentation

Item summarized by Planning Director Walter Reeves. The Planning and Zoning Commission recommends approval as does staff.

2) Public Hearing

Mayor Golden opened the public hearing at 7:32 p.m. There being no one to speak for or against the item, Mayor Golden closed the public hearing at 7:32:30 p.m.

3) Discussion

Discussion was held.

4) Consideration and Action on Recommendation.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve the final replat of Lot 1, Block 1, Country Lane Estates, into Lots 1A and 1B, Block 1, Country Lane Estates. Motion approved unanimously. Council Members Hill and Morrow were absent.

B. Hold a public hearing, discuss, consider and act on an ordinance amending Chapter 14, Exhibit A, Section 5.6.2.C.3 of the Haslet City Code of Ordinances to clarify the location and placement of residential garages

1) Staff Presentation

Item summarized by Planning Director Walter Reeves. The previous zoning ordinance had no regulations regarding location and placement of residential garages and this ordinance will clarify requirements. The Planning and Zoning Commission recommends approval as does staff.

2) Public Hearing

Mayor Golden opened the public hearing at 7:36 p.m. Mr. Jay Hankla, Southgate Homes, addressed Council in support of the ordinance and provided

a handout detailing the placement of garages and the residential home products he plans to build in the NorthGlen Subdivision. Mayor Golden closed the public hearing at 7:38 p.m.

- 3) Discussion
Discussion was held.
- 4) Consideration and Action on Recommendation.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Kathy Hopper to approve the ordinance amending Chapter 14, Exhibit A, Section 5.6.2.C.3 of the Haslet City Code of Ordinances to clarify the location and placement of residential garages. Motion approved unanimously. Council Members Hill and Morrow were absent.

- C. Hold a public hearing, discuss, consider and act on a site plan, with variances, for a parking lot expansion on Lot 1, Block 1, Westport Park #2 Addition (Michael's), more commonly known as 860 Westport Parkway. The subject property is located on the southwest corner of the Westport Parkway/Intermodal Parkway intersection and is in the (I) Industrial zoning district.

- 1) Staff Presentation
Item summarized by Planning Director Walter Reeves. The Planning and Zoning Commission recommends approval as does staff.
- 2) Public Hearing
Mayor Golden opened the public hearing at 7:54 p.m. Mr. Jordan Kaylor, of Peloton Land, representing applicant, addressed Council in support of the request and presented a brief Power Point to illustrate the request. Mayor Golden closed the public hearing at 8:00 p.m.
- 3) Discussion
Discussion was held.
- 4) Consideration and Action on Recommendation

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve the site plan package for a parking lot expansion for Lot 1, Block 1, Westport Park #2 Addition (Michael's) as presented. Motion approved unanimously. Council Members Hill and Morrow were absent.

- D. Discuss, consider and act regarding the renewal of the Interlocal Agreement for Law Enforcement Services for FY 2019 with Tarrant County for Sheriff's Department Police Services.
Council would like staff to contact the Tarrant County Sheriff's Department regarding coverage options and bring the item back on the next meeting agenda.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to Continue the Item to the August 6, 2018 Council Meeting. Motion approved unanimously. Council Members Hill and Morrow were absent.

- E. Discuss, consider and act to authorize an Indemnity Agreement with Bagby-Eddleman Inc to permit the use of property for the staging of construction equipment during the 2018 Capital Improvement Program – Haslet Park Street Replacement.

Item summarized by City Engineer Travis Attanasio.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Kathy Hopper to authorize and approve the Indemnity Agreement with Bagby-Eddleman Inc to permit the use of property for the staging of construction equipment during the 2018 Capital Improvement Program – Haslet Park Street Replacement. Motion approved unanimously. Council Members Hill and Morrow were absent.

- F. Discuss, consider and act regarding approval of the Tarrant County Agreement for Mutual Aid in Fire Protection and Emergency Medical Services.

Item presented by Fire Chief Kirt Mays.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to authorize and approve the Tarrant County Agreement for Mutual Aid in Fire Protection and Emergency Medical Services. Motion approved unanimously. Council Members Hill and Morrow were absent.

- G. Discuss, consider and act to excuse Mayor and Council absence(s), if any.

None were mentioned.

Mayor Golden adjourned the regular meeting to executive session at 8:23 p.m.

IX. Executive Session

The City Council reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Section 551.071 of the Texas Government Code.

Additionally, pursuant to the provisions of Chapter 551 of the Texas Government Code, City Council will adjourn into Executive Session, in accordance with the authority contained in:

- A. Section 551.072, Government Code, Deliberation Regarding Real Property
1. 804 Schoolhouse Road

Mayor Golden reconvened the regular meeting at 8:45 p.m.

- X. **Consider and Take Any Action Resulting from Executive Session**
There was none.
- XI. **Proposed Future Agenda Items**
None were mentioned.
- XII. **Adjourn**
Mayor Golden adjourned the meeting at 8:45:30 p.m.

Bob Golden
Bob Golden, Mayor

8/6/2018
DATE

ATTEST:

Dianna Buchanan
Dianna Buchanan, City Secretary

8.7.2018
DATE

