City of Haslet, Texas

SMALL MS4 STORM WATER MANAGEMENT PROGRAM

For Compliance with TPDES Permit No. TXR040000

Prepared for:

City of Haslet
101 Main Street
Haslet, Texas 76052

Prepared by:
Belcheff & Assoc., Inc.
100 Trophy Club Drive, Ste. 103
Trophy Club, Texas 76262
Ph. 817-491-2776
TBPE Reg. No. F-368

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1.0 INTRODUCTION

1.1 Regulatory Background

In 1972, Congress amended the Federal Water Pollution Control Act or Clean Water Act (CWA) to prohibit the discharge of any pollutant to waters of the United States from a point source unless the discharge is authorized by National Pollutant Discharge Elimination System (NPDES) permit. The NPDES program is designed to track point sources and requires the implementation of controls necessary to minimize the discharge of pollutants.

In 1987, Congress amended the CWA to require implementation, in two phases, of a comprehensive national program for addressing storm water discharges. The Phase I of the program was promulgated by the U.S. Environmental Protection Agency (EPA) in 1990. Phase I requires NPDES permits for storm water discharge from a large number of priority sources, including Municipal Separate Storm Sewer Systems (MS4's) generally serving populations of 100,000 or more and several categories of industrial activity, including construction sites that disturb five or more acres of land.

In 1999, EPA promulgated the Phase II of the storm water regulatory program. Phase II regulations address storm water discharges from certain small MS4's serving populations of less than 100,000 people. The current regulations require that all small MS4 operators located in Urbanized Areas (as defined by the latest 2010 U.S. census) must develop, implement and enforce a Storm Water Management Program (SWMP) designed to reduce the discharge of pollutants from MS4 to the maximum extent practicable, to protect water quality.

EPA has delegated authority to issue MS4 storm water discharge permits to the State of Texas. Under the authority of the Texas Water Code and the CWA, the Texas Commission on Environmental Quality (TCEQ) is the regulatory body responsible for issuing permits regulating discharges from small MS4 systems to waters of the state.

In summary, the permit requires that the City of Haslet (City) comply with a number of administrative and legal requirements and develop, implement, and enforce a SWMP.

1.2 Levels of Regulated Small MS4's

In 2013, TCEQ issued new General Permit TXR040000 for small MS4s which imposes compliance obligations based on four levels as defined by the population inside the 2010 Urbanized Area served by that small MS4 Operator. The four levels as defined by permit are:

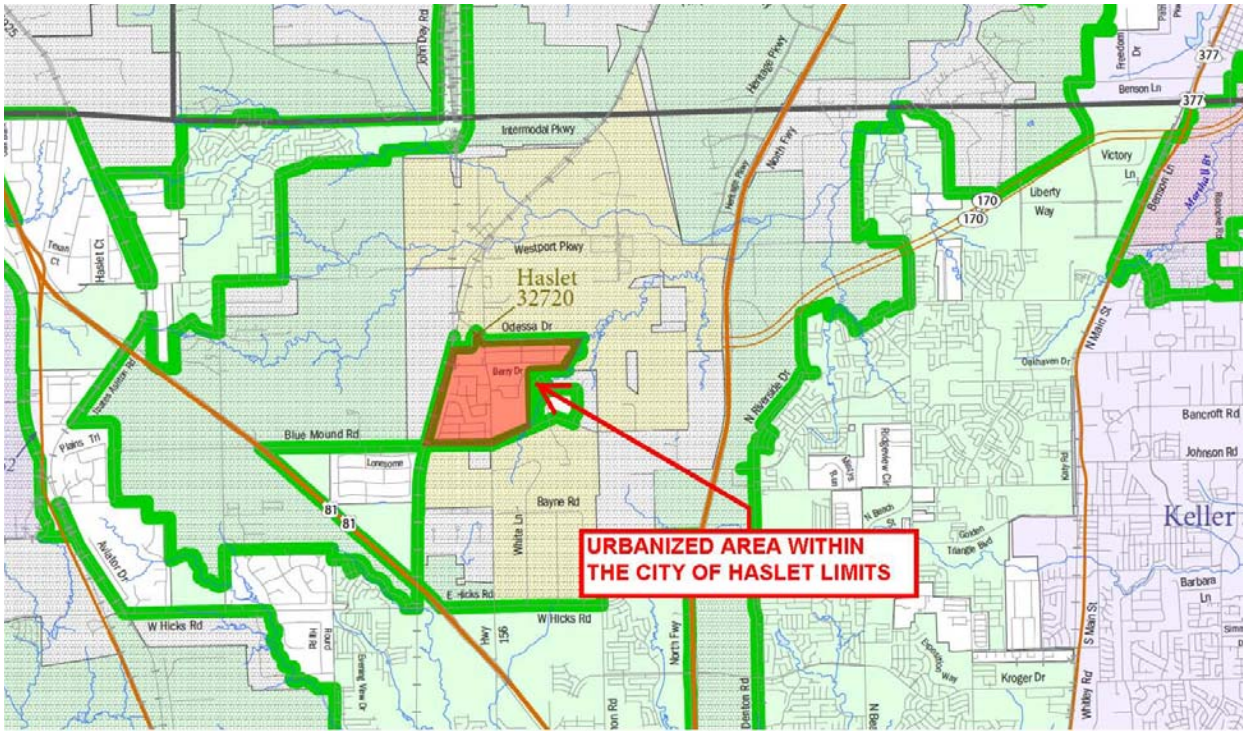
> **Level l:** Operators of traditional small MS4s that serve a population of less than 10,000 within an urbanized area;
>
> **Level 2:** Operators of traditional small MS4s that serve a population of at least 10,000 but less than 40,000 within an urbanized area. This category also includes all non-traditional small MS4s such as counties, drainage districts, transportation entities, military bases, universities, colleges, correctional institutions, municipal utility districts

and other special districts regardless of population served within the urbanized area, unless the nontraditional MS4 can demonstrate that it meets the criteria for a waiver from permit coverage based on the population served;

Level 3: Operators of traditional small MS4s that serve a population of at least 40,000 but less than 100,000 within an urbanized area;

Level 4: Operators of traditional small MS4s that serve a population of 100,000 or more within an urbanized area.

The City is considered a Level 1 small MS4 under the new permit. The Exhibit below shows the Urbanized Area within the City of Haslet Limits with an estimated population of 1,000+ but less than 10,000.



1.3 Phase II Program Requirements

As Level 1 small MS4 Operator, the City is required to develop a SWMP that describes specific actions that will be taken over a five-year period to reduce pollutants and protect the City's storm water quality. The specific activities to be implemented are referred to as Best Management Practices (BMP's). The SWMP must also set measurable goals and provide a schedule for the implementation of selected BMP's.

Various BMP's must be developed for each of five Minimum Control Measures (MCM's) applicable to Level 1 SWMP that, "when implemented in concert, are expected to result in

significant reductions of pollutants discharged into receiving water bodies." The five applicable MCM's are as follows:

MCM 1: Public Education, Outreach, and Involvement;

MCM 2: Illicit Discharge Detection and Elimination;

MCM 3: Construction Storm Water Runoff Control;

MCM 4: Post-Construction Storm Water Management in New Development and Redevelopment; and,

MCM 5: Pollution Prevention/Good Housekeeping for Municipal Operations.

For each MCM the SWMP must:

- Define measurable goals that include the development of ordinances or other regulatory mechanisms, allowed by state, federal and local law, providing the legal authority necessary to implement and enforce the requirements of this permit, including information on any limitations to the legal authority;

- Define a schedule including the months and years in which the permittee will undertake required actions, including interim milestones and the frequency of the action;

- Include a summary of written procedures describing how the permittee will implement the SWMP; and,

- Include a description of a program or a plan of compliance to address discharges to impaired water bodies and Total Maximum Daily Load (TMDL) requirements.

1.4 Future Requirements

The City is required to submit an annual report to TCEQ that describes the program's status, provides evidence that the SWMP is being followed, assess the effectiveness of the selected BMP's, and describes any proposed changes to the plan. Detailed information on the annual report requirements is included in Section 8.0 of this report.

2.0 SWMP DEVELOPMENT

2.1 Purpose

This document was developed to serve as the City's SWMP in accordance with Texas Pollutant Discharge Elimination System (TPDES) requirements for obtaining authorization for storm water discharges and certain non-storm water discharges into Haslet's streams and ponds. This SWMP has been developed in accordance with guidelines published by the TCEQ for coverage under TPDES General Permit TXR040000.

This SWMP describes specific actions that will be taken over a five-year period to reduce pollutants and protect the City's storm water quality. This document includes selected BMP's for each of the minimum control measures, measurable goals for each BMP, the evaluation method, an implementation schedule, and a rationale statement. This document provides guidance for implementing stormwater quality management activities to improve runoff quality and to maintain permit compliance.

2.2 BMP's Selection and Schedule Development

BMP's, measurable goals, and the implementation schedule were developed and selected based upon their ability to meet specific permit requirements under each of five applicable Minimum Control Measures and to reduce pollutants in the City's storm water to the maximum extent practicable. They were also selected based upon a general assessment of BMP effectiveness, applicability to Haslet, and costs associated with implementation. Effectiveness of selected BMP's and success in achieving the selected measurable goals will be reviewed annually.

2.3 Schedule Implementation

As provided under the General Permit, the City may phase the implementation of the SWMP over a five-year period. Accordingly, a reasonable progression of measurable goals was developed for each of the selected BMP's. The goals were selected with a consideration toward developing a logical progression of implementation, assessing the ability to measure and track progress while working within budgetary constraints.

3.0 PUBLIC EDUCATION, OUTREACH, AND INVOLVEMENT

The following SWMP section includes existing and proposed Best Management Practices necessary to implement under the permit described Minimum Control Measure requirements for the Public Education, Outreach, and Involvement Program.

Under the permit requirements, all permittees shall develop, implement, and maintain a comprehensive stormwater education and outreach program to educate public employees, businesses, and the general public of hazards associated with the illegal discharges and improper disposal of waste and about the impact that stormwater discharges can have on local waterways, as well as the steps that the public can take to reduce pollutants in stormwater.

The outreach program must inform the public about the impacts that storm water run-off can have on water quality, hazards associated with illegal discharges and improper disposal of waste, and steps that they can take to reduce pollutants in storm water runoff.

The MS4 operator must document activities conducted and materials used to fulfill this control measure. Documentation shall be detailed enough to demonstrate the amount of resources used to address each group. This documentation shall be retained in the annual reports.

In addition, it is recommended that the program include provisions to allow all members of the public within the small MS4 the opportunity to participate in the SWMP development and implementation.

TABLE 1
Activities and Schedule for MCM 1 - Public Education, Outreach, and Involvement

BMP	BMP Activity	Measurable Goals	Target Date
1 Lawn and Garden Education for Homeowners	Encourage lawn and garden low maintenance concept through education programs on the City website and through distribution of educational materials.	Provide public education materials about native and adaptive plants on City's website and on City Hall bulletin board.	Years 1-2
	Don't Bag It! Encourage participants to mulch grass and lawn clippings as compost.	Provide public education materials through pamphlet distribution, City website, and City Hall bulletin board.	Years 1-2
		Low maintenance lawn and/or garden concepts will be created on City-owned properties.	Years 3-5
2 Household Hazardous Waste Collection Event	Reduction of household hazardous waste dumping.	Continue Interlocal Agreement with City of Fort Worth Environmental Collection Center. Continue website advertisement.	Ongoing

		Provide public education materials through pamphlet distribution and City Hall bulletin board.	Years 1-2
	Conduct special events each year	Conduct two events each year and prepare assessment of preparation and execution of the event. Record recommendations to improve future events.	Year 3-5
3 City Web Site	Develop storm water-related content on the City's web site with information, links, and references for additional water quality information.	Develop and maintain an accessible web page with related content.	Years 3-5
4 Developer/ Builder/ Engineer Education and Training	Encourage development community to follow proper erosion control responsibilities.	Develop an information packet specific to storm water protection measures for developers, builders, and engineers to follow for new construction projects. Document educational materials distributed to the development community.	Years 3-5
5 Public Involvement in SWMP Development and Stakeholder Meetings	Notify the public regarding their opportunity for participation in SWMP development. Provide mechanism for public to comment on proposed program elements and suggest additional recommendations.	Make a document available for public comment on the City website and City Hall bulletin board. Maintain copy of posted materials and received comments.	Year 3-5
	Identify and invite a diverse group of City constituents to form stakeholder committee.	Hold one stakeholder meeting each year.	Years 4-5
6 Storm Water Ordinance	Involve the public in the development of a Storm Water Ordinance. Public comment will be incorporated into the ordinance.	Hold a public hearing on the storm water ordinance. Draft the Storm Water Ordinance and Adopt Storm Water Ordinance.	Years 3-5

4.0 ILLICIT DISCHARGE DETECTION AND ELIMINATION

The following SWMP section includes existing and proposed Best Management Practices necessary to implement under the permit described Minimum Control Measure requirements for the Illicit Discharge Detection and Elimination Program.

Under the permit requirements, all permittees shall develop, implement and enforce a program to detect, investigate, and eliminate illicit discharges into the small MS4. The Illicit Discharge Detection and Elimination program must include a plan to detect and address non-stormwater discharges, including illegal dumping to the MS4 system.

More specifically, the Illicit Discharge Detection and Elimination program for small Level 1 MS4 must include the following:

1. An Up-to-Date MS4 Map, which must be located on site and available for review by the TCEQ. The MS4 map must show at a minimum the location of all small MS4 outfalls that are operated by the permittee, the location and name of all surface waters receiving discharges from the small MS4 outfalls, and the location of priority areas.
2. Education and Training Methods for informing and training MS4 field staff. All permittees shall implement a method for informing or training all the permittee's field staff that may come into contact with or otherwise observe an illicit discharge or illicit connection to the small MS4 as part of their normal job responsibilities. Training program materials and attendance lists must be maintained on site and made available for review by the TCEQ.
3. Procedures for Tracing the Source of an Illicit Discharge. All permittees shall have methods implemented for responding to illicit discharges and/or spills, and to conduct minimum investigation. All permittees shall publicize and facilitate public reporting of illicit discharges or water quality impacts associated with discharges into or from the small MS4. The permittee shall provide a central contact point to receive reports; for example by including a phone number for complaints and spill reporting.
4. Procedures for Removing the Source of the Illicit Discharge and Conducting Investigation. Upon becoming aware of an illicit discharge, all permittees shall conduct an investigation to identify and locate the source of such illicit discharge as soon as practicable. All permittees shall investigate and document the source of illicit discharges where the permittees have jurisdiction to complete such an investigation. All permittees shall immediately notify the responsible party of the problem, and shall require the responsible party to perform all necessary corrective actions to eliminate the illicit discharge.
5. Inspections conducted in response to complaints, and shall conduct follow-up inspections as needed to ensure that corrective measures have been implemented by the responsible party.

TABLE 2
Activities and Schedule for MCM 2 - Illicit Discharge Detection and Elimination

BMP	BMP Activity	Measurable Goals	Target Date
1 Storm Sewer Map	Create, updated, and maintain Storm Sewer Map.	Create Storm Sewer Map showing location of all drainage outfalls that are operated by the City, the location and name of all surface waters receiving discharges from the City outfalls, and the location of priority areas.	Years 1-3
		Update and maintain Storm Sewer Map	Years 3-5
2 Illicit Discharge Education for City Employees	Educate employees of hazards associated with illegal discharges and improper disposal of waste.	Acquire and format NCTCOG Storm Water training materials and determine an effective way of distribution.	Years 1-3
3 Complaint Hotline and Database	Create and maintain Hotline in conjunction with a database to store citizen complaints regarding illicit discharges.	Create complaint Hotline and record database.	Years 1-3
		Maintain the complaint Hotline and database.	Years 3-5
4 Complaint Response	All citizen complaints are to be investigated and respond to by trained City staff.	Train and maintain a response team. Complete and document all related activity.	Years 2-5
5 Illicit Discharge Inspections	Visually inspect up to 20% of the storm sewer system per year for illicit connections, illegal dumping, and dry weather discharges.	Document outfalls screened, observations made, and corrective actions taken, if any.	Years 1-5
6 Illicit Discharge Prohibition Ordinance	Draft revised/new illicit discharge prohibition ordinance, if necessary, for public review and comment. Solicit input from the public for the draft ordinance. Issue final ordinance and document instances of such enforcement and action taken to eliminate illicit discharge.	Begin enforcement of illicit discharge ordinance by Year 5. Document instances of such enforcement.	Year 3-5

5.0 CONSTRUCTION STORM WATER RUNOFF CONTROL

The following SWMP section includes existing and proposed Best Management Practices necessary to implement under the permit described Minimum Control Measure requirements for the Construction Storm Water Runoff Control Program.

Under the permit requirements, all permittees shall develop, implement and enforce a program requiring operators of small and large construction activities to select, install, implement, and maintain stormwater control measures that prevent illicit discharges from land disturbance of greater than or equal to one acre (or if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more of land). The program must include the development and implementation of an ordinance or other regulatory mechanism, as well as sanctions to ensure compliance to the extent allowable under state, federal, and local law, to require erosion and sediment control.

In summary, at a minimum, the program must contain the following:

1. An Ordinance or Other Regulatory Mechanism to require erosion and sediment controls, and sanctions to ensure compliance to the extent allowable under state and local law.

2. Requirements for Construction Site Contractors which should include implementation of appropriate erosion and sediment controls, and discard procedures for waste such as building materials, concrete truck washout water, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality.

3. Procedures for Site Plan Review which incorporate consideration of potential water quality impacts, receipt and consideration of information submitted by the public, and procedures for site inspection and enforcement of control measures to the extent allowable under state and local law.

The MS4 operator (permittee) is not required to develop, implement, and/or enforce a program to reduce pollutant discharges from sites where the construction site operator has obtained a waiver from permit requirements under NPDES or TPDES construction permitting requirements based on a low potential for erosion.

TABLE 3
Activities and Schedule for MCM 3 - Construction Storm Water Runoff Control

BMP	BMP Activity	Measurable Goals	Target Date
1 Erosion Control Ordinance	Update erosion control ordinance as necessary to address current erosion control requirements and enforcement mechanisms for construction activity disturbing one acre or more.	Issue final ordinance and begin enforcement of the new erosion control requirements.	Years 1-3
2 Construction Site Plan Review and Approval Procedures	Continue to review plans for compliance with required water quality protection measures	Review 100% of construction plans for sites with disturbances larger than one acre.	Ongoing
		Record number of plans reviewed and status.	Years 1-3
3 Inspect Erosion Control Measures	Continue to conduct site inspections and enforcement.	Inspect 100% of sites with disturbances larger than 1 acre.	Ongoing
		Record number of sites inspected, dates, and findings.	Years 1-3
4 Earthwork Permit	Continue issuing permits for site grading to reduce the impact to neighboring properties, downstream flooding or channel erosion.	Continue to issue permits as needed and maintain log of activity.	Ongoing
5 Complaint Database	A database is kept of citizen complaints regarding storm water issues related to construction.	Develop and maintain the complaint database.	Years 1-3
6 Complaint Response	Continue investigation of citizen complaints regarding storm water issues related to construction.	Continue 100% complaint response and enforce appropriate disciplinary actions for violators.	Ongoing

6.0 POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

The following SWMP section includes existing and proposed Best Management Practices necessary to implement under the permit described Minimum Control Measure requirements for the Post-Construction Storm Water Management in New Development and Redevelopment Program.

Under the permit requirements, all permittees shall develop, implement and enforce a program, to the extent allowable under state, federal, and local law, to control stormwater discharges from new development and redeveloped sites that discharge into the small MS4 that disturb one acre or more, including projects that disturb less than one acre that are part of a larger common plan of development or sale. The program must be established for private and public development sites. The program may utilize an offsite mitigation and payment in lieu of components to address this requirement.

The permittees shall establish, implement, and enforce a requirement that owners or operators of new development and redeveloped sites design, install, implement, and maintain a combination of structural and non-structural BMPs appropriate for the community and that protects water quality. If the construction of permanent structures is not feasible due to space limitations, health and safety concerns, cost effectiveness, or highway construction codes, the permittee may propose an alternative approach to TCEQ.

In summary, at a minimum, the program must accomplish the following:

1. Develop and implement strategies which include a combination of structural and/or non-structural BMPs appropriate for the community;

2. Use an ordinance or other regulatory mechanism to address post-construction runoff from new development and redevelopment projects to the extent allowable under state and local law; and

3. Ensure adequate long-term operation and maintenance of BMPs.

TABLE 4
Activities and Schedule for MCM 4 - Post-Construction Storm Water Management in New Development and Redevelopment

BMP	BMP Activity	Measurable Goals	Target Date
1 Development Review Process	Continue review of all development plans for compliance with floodplain requirements, for adequacy of infrastructure design and for use of detention ponds.	Continue to review all development plans for mitigation of impact.	Ongoing
2 Design Criteria Manual	Evaluate existing criteria manual relating to new development and revise the manual as needed.	Prepare brief memorandum documenting necessary criteria document additions or changes per new requirements.	Years 1-3
3 Stream Buffer Preservation	Continue to encourage the preservation of natural channels and the 100 year floodplain.	Continue to encourage the preservation of stream buffers.	Ongoing
4 Post-Construction Runoff Ordinance	Revise post-construction stormwater requirements in the storm water ordinance to address storm water runoff from new development and redevelopment projects Solicit input from the public for the draft ordinance.	Issue final ordinance and begin penalty-based enforcement of post-construction requirements in the storm water ordinance. Document instances of such enforcement.	Years 3-5

7.0 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

The following SWMP section includes existing and proposed Best Management Practices necessary to implement under the permit described Minimum Control Measure requirements for the Pollution Prevention/Good Housekeeping for Municipal Operations Program.

Under permit requirements, all permittees shall develop and implement an operation and maintenance program, including an employee training component that has the ultimate goal of preventing or reducing pollutant runoff from municipal activities and municipally owned areas including but not limited to park and open space maintenance; street, road, or highway maintenance; fleet and building maintenance; stormwater system maintenance; new construction and land disturbances; municipal parking lots; vehicle and equipment maintenance and storage yards; waste transfer stations; and salt/sand storage locations.

In summary, at a minimum, the program must include the following:

1. Development and Update of an Inventory of Facilities and Stormwater Controls that the MS4 Operator owns and operates within the regulated area of the small MS4, such as composting facilities, equipment storage and maintenance facilities, fuel storage facilities, materials storage yards, pesticide storage facilities, all public buildings including schools, libraries, police stations, fire stations, and offices, parking lots, public works yards, recycling facilities, salt storage facilities, street repair and maintenance sites, vehicle storage and maintenance yards, and structural stormwater controls.

2. Training of Appropriate Employees involved in implementing pollution prevention and good housekeeping practices. All permittees shall maintain a training attendance list for inspection by TCEQ when requested.

3. Procedures for Waste Removal from the small MS4 area and waste that is collected as a result of maintenance of storm water structural controls that must be properly disposed. A section within the SWMP must be developed to include procedures for the proper disposal of waste, including dredge spoil, accumulated sediments, and floatables.

4. Procedures for Structural Control Maintenance. If BMPs include structural controls, maintenance of the controls must be performed at a frequency determined by the MS4 operator and consistent with maintaining the effectiveness of the BMP. The SWMP must include maintenance activities and schedules, and long-term inspection procedures for controls used to reduce floatables and other pollutants.

5. Assessment of Municipal Operation and Maintenance Activities. Permittees shall evaluate operation and maintenance (O&M) activities for their potential to discharge pollutants in stormwater, identify pollutants of concern that could be discharged from the O&M activities, and shall develop and implement a set of pollution prevention measures that will reduce the discharge of pollutants in stormwater from the those activities.

TABLE 5
Activities and Schedule for MCM 5 - Pollution Prevention/Good Housekeeping for Municipal Operations

BMP	BMP Activity	Measurable Goals	Target Date
1 City-Owned Facilities and Control Inventory	Develop inventory of City-owned facilities and stormwater controls within MS4 area.	Complete inventory development	Years 1-3
2 City Employee Training	Conduct operation and maintenance department employee training.	Maintain log of training events and attendees.	Years 1-3
3 Storm Water Pollution Prevention Guidelines for all City Activities	Develop pollution prevention guidelines for selected city activities not covered by a specific TPDES permit.	Design and distribute the SWPP materials to City employees.	Years 1-3
4 Storm Sewer and Drainage Maintenance Program	Conduct maintenance along inlets, ditches, pipes and channels for structural improvements when noted through citizen complaints and through field observations.	Respond to citizen complaints and field observations.	Years 2-5
5 Promotion of Native & Adaptive Vegetation Along Floodplain Paths	Promote good storm water filtration and natural uptake of possible nutrient pollutants by native and/or natural vegetation.	Identify areas to promote vegetation. Chose locations and design for signage. Install signs and define management areas.	Years 3-5
6 Municipal Operations and Industrial Activity	Evaluate municipal operations with the potential to impact storm water quality, and identify BMPs based on the findings of the evaluation. Implement the identified BMPs.	Document modifications implemented at the municipal facilities based on the evaluation.	Years 3-5

8.0 ANNUAL REPORT

The MS4 Operator (City) shall submit a concise annual report to the executive director within 90 days of the end of each reporting year. For the purpose of this section, the reporting year may include either the permit year, the permittee's fiscal year or the calendar year, as elected by the small MS4 and notified to the TCEQ in the application submittal. The annual report must address the previous reporting year. The first reporting year for annual reporting purposes shall begin on the permit effective date, and shall last for a period of one (1) year (the end of the "permit year"). Alternatively, if the permittee elects to report based on its fiscal year, the first reporting year will last until the end of the fiscal year following the end of the first permit year. If the permittee elects to report based on the calendar year, then the first reporting year will last until December 31, 2014.

Subsequent calendar years will begin at the beginning of the first reporting year (which will vary based on the previous paragraph) and last for one (1) year. The MS4 operator shall also make a copy of the annual report readily available for review by TCEQ personnel upon request. The report must include:

(a) The status of the compliance with permit conditions, an assessment of the appropriateness of the identified BMPs, progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals;

(b) A summary of the results of information collected and analyzed, during the reporting period, including monitoring data used to assess the success of the program at reducing the discharge of pollutants to the MEP;

(c) If applicable, a summary of any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4s BMPs used to address the pollutant of concern;

d) A summary of the stormwater activities the MS4 operator plans to undertake during the next reporting year;

(e) Proposed changes to the SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements;

(f) Description and schedule for implementation of additional BMP's that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementations plans;

(g) Notice that the MS4 operator is relying on another government entity to satisfy some of its permit obligations (if applicable);

(h) The number of construction activities where the small MS4 is the operator and authorized under the 7th optional MCM, including the total number of acres disturbed (if applicable); and

(i) The number of construction activities that occurred within the jurisdictional area of the small MS4 (as noticed to the permittee by the construction operator), and that were not authorized under the 7th MCM (if applicable).

An annual report must be prepared whether or not the NOI and SWMP have been approved by the TCEQ. If the permittee has either not implemented the SWMP or not begun to implement the SWMP because it has not received approval of the NOI and SWMP, then the annual report may include that information.

If permittees share a common SWMP, they shall contribute to and submit a single system-wide report. Each permittee shall sign and certify the annual report in accordance with 30 TAC § 305.128 (relating to Signatories to Reports).

The annual report must be submitted with the appropriate TCEQ reporting forms if available, or as otherwise approved by TCEQ.

The annual report must be submitted to the following address:

Texas Commission on Environmental Quality
Stormwater & Pretreatment Team (MC–148)
P.O. Box 13087
Austin, Texas 78711-3087

A copy of the annual report must also be submitted to the TCEQ Regional Office that serves the area of the regulated small MS4.

If available, electronic submission of annual reports is encouraged. The Federal Waste Reduction Act and the Government Paperwork Elimination Act encourages governmental agencies to use electronic submission. See the TCEQ website at, www.tceq.texas.gov for additional information and instructions.