



**MINUTES OF THE REGULAR SESSION MEETING FOR THE  
PARKS AND RECREATION BOARD  
WEDNESDAY, JANUARY 10, 2018, 7:00 PM**

**Board Members Present**

Lisa Brown, Vice Chairman  
Dayna Horak  
Gerick Schraub- (7:07pm)  
Cindy Zuzu  
Erin Berryhill  
Tanya Morrow, Chairman  
Ted Hopper  
Wyvonne Walling

**Board Members Absent**

**Staff and Consultants Present**

David Rogers, Public Works Director  
Katrina Jones, Admin Assist  
James Tucker, Public Works Supervisor  
Mike Thetford, Code Enforcement

- 1. Call to order and announce a quorum is present.**  
*Chairman Tanya Morrow called the meeting to order and announced a quorum present at 7:05 pm.*
- 2. Items of Community Interest.**  
*Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.*
  - *Board openings on the Park Board, HEDC, HCEDC, CIAC Boards.*
  - *Save the Date: 8<sup>th</sup> Annual Volunteer Appreciation Dinner, Saturday, February 10, 2018.*
- 3. Discuss, consider and act on the approval of the December 13, 2017 regular meeting minutes.**  
*A motion was made by Dayna Horak seconded by Erin Berryhill to approve the December 13, 2017 meeting minutes as presented. Motion unanimously approved.*
- 4. Discuss, consider and act regarding the December 2017 financial statement.**  
*A motion was made by Lisa Brown seconded by Tanya Morrow to approve the December financial statement as presented. Motion unanimously approved.*
- 5. (CONTINUED) Discuss, consider and act to approve purchase of shirts for Park Board Members.**  
*Continued to the next meeting.*

**6. Discuss, consider and act on expenditures and planning of future projects:**

**A. Independence Day Event, June 29, 2018**

*A motion was made by Tanya Morrow, seconded by Lisa Brown to approve \$600 for DJ service from All About Tonight DJ. Motion unanimously approved.*

**B. Military Tribute**

*No action taken.*

**C. Movies in the Park Summer Series**

*Board Members unanimously voted to host the Summer Movies in the Park pending availability of the IN-N OUT Burger Cookout Trailer for Friday, June 15<sup>th</sup> and Friday July 20, 2018.*

**D. Easter Egg Hunt, March 24, 2018**

*A motion was made by Tanya Morrow, seconded by Lisa Brown to approve \$300 for DJ service from All About Tonight DJ. Motion unanimously approved.*

*A motion was made by Tanya Morrow, seconded by Ted Hopper to approve \$100 for rental of the bunny costume and \$50 to pay the bunny. Motion unanimously approved.*

*A motion was made by Tanya Morrow, seconded by Cindy Zuzu to approve up to \$200 for purchase of prizes for the egg hunt. Motion unanimously approved.*

**E. National Night Out, October 2, 2018**

*A motion was made by Lisa Brown, seconded by Wyvonne Walling to approve \$300 for DJ service from All About Tonight DJ. Motion unanimously approved.*

**F. Christmas in the Park, December 1, 2018**

*A motion was made by Tanya Morrow, seconded by Lisa Brown to approve up to \$9600 for contracting Emergency Ice to provide one 8' snow slide, one 10' snow slide and two 8'x10' play areas. Motion unanimously approved.*

**G. Yoga**

*A motion was made by Wyvonne Walling, seconded by Erin Berryhill to approve payment of \$1500 to Adele Swain, Yoga instructor, for classes from Jan 4-June 28, 2018. Motion unanimously approved.*

**H. Other projects/ideas**

*No action taken.*

**7. Discuss, consider and act regarding an annual corporate sponsorship package that would include all city events.**

*Continued to the next meeting.*

**8. Discussion regarding the recommendation of the 2018 Fireworks contract for the Independence Celebration, June 29, 2018 and action to make a recommendation to City Council regarding same.**

*A motion was made by Lisa Brown, seconded by Gerick Schraub making recommendation to the City Council to award and approve the proposal to enter into contract with Pyro Shows of Texas Inc. for the 2018 Independence Day Celebration fireworks display in the amount of \$12,000. Motion unanimously approved.*

**9. Discuss, consider and act on expenditures and planning for the Wild West Fest & Rodeo Event, scheduled for April 20-21, 2018.**

**A. Lights**

*A motion was made by Lisa Brown, seconded by Wyvonne Walling to approve up to \$1500 for light rental for this event. Motion unanimously approved.*

**B. Stage quotes**

*A motion was made by Ted Hopper, seconded by Tanya Morrow to approve up to \$3125.00 for stage and lighting for both days, to be provided by Stine Sound LLC. Motion unanimously approved.*

**C. Approve vendor/sponsor/BBQ forms**

*No action taken.*

**D. Carnival rides**

*No action taken.*

**E. Waiver request**

*A motion was made by Tanya Morrow, seconded by Ted Hopper to make recommendation requesting Haslet City Council to grant waivers to the City of Haslet Park Rules for the Haslet Wild West Fest to be held April 20-21, 2018. Motion unanimously approved.*

*The waivers requested for Haslet Community and Gammill Parks are:*

1. Grant a waiver to the Haslet Parks and Recreation Board to allow beer sales and consumption at the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.
2. Grant a waiver to the Haslet Parks and Recreation Board to allow overnight camping at the 2018 Haslet Wild West Fest event for April 20-21, 2018.
3. Grant a waiver to the Haslet Parks and Recreation Board to allow parking on unpaved surfaces at the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.
4. Grant a waiver to the Haslet Parks and Recreation Board to allow motorized vehicles on unpaved surfaces at the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.
5. Grant a waiver to the Haslet Parks and Recreation Board to allow horse/livestock at the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.
6. Grant a waiver to the Haslet Parks and Recreation Board to allow the Parks to remain open after 10:00 p.m. at the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.
7. Grant a waiver to the Haslet Parks and Recreation Board to allow amplified sound system after 10:00 p.m. at the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.
8. Grant a waiver to the Haslet Parks and Recreation Board to allow the use of tobacco products in the parks at the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.
9. Grant a waiver to the Haslet Parks and Recreation Board to allow temporary signs, on and off site, for the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.

10. Grant a waiver to the Haslet Parks and Recreation Board to allow the temporary closure of 1<sup>st</sup> Street South and portions of Gammill Street for the 20187 Haslet Wild West Fest event to be held on April 20-21, 2018.
11. Grant a waiver to the Haslet Parks and Recreation Board to allow firearms in the park for entertainment and raffle purposes during the 2018 Haslet Wild West Fest event to be held on April 20-21, 2018.

**F. Event layout/parking**

*Discussion was held, no action taken.*

**G. Advance sales of wristbands**

*Discussion was held, no action taken.*

**H. Security Guards**

*See Item 9.I. for motion*

**I. Tarrant County Officers**

*A motion was made by Tanya Morrow, seconded by Ted Hopper to approve up to \$3000 for hiring of 4 security guards and 2 Tarrant County Officers for both days. Motion unanimously approved.*

- J.** *A motion was made by Tanya Morrow, seconded by Lisa Brown to approve up to \$1200 for the kids train ride and face painting. Motion unanimously approved.*

**10. Update regarding the FBC Chapel building, currently located at 220 Main Street.**

*An update was provided by Tanya Morrow: a verbal quote from Snow House Moving to relocate the chapel at a cost of approximately \$24,000. Continued to the next meeting.*

**11. Update on options to expand park board storage facilities.**

*Continued to the next meeting.*

**12. Discuss, consider and act to change the February 14, 2018 Park Board Meeting date due to Valentine's Day.**

*A motion was made by Tanya Morrow, seconded by Lisa Brown to move the regularly scheduled February 14, 2018 Park Board Meeting to February 7, 2018. Motion unanimously approved.*

**13. Discuss, consider and act to change the March 14, 2018 Park Board Meeting date due to NISD Spring Break.**

*A motion was made by Tanya Morrow, seconded by Lisa Brown to move the regularly scheduled March 14, 2018 Park Board Meeting to March 21, 2018. Motion unanimously approved.*

**14. Consider and act regarding items to be placed on the next agenda.**

- o *Basketball rims (replacement/regulation size)*
- o *Approve Facebook boost from advertising*

**15. Adjourn.**

Meeting adjourned at 9:00 p.m.

**APPROVED:**



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Tanya Morrow, Parks and Recreation Board Chairman

**ATTEST:**

  
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David Rogers, Public Works Director