



**MINUTES FROM THE  
REGULAR CITY COUNCIL MEETING  
MONDAY, MARCH 19, 2018**

**Council Present:**

Mayor Bob Golden  
Mayor Pro Tem Warren Robb  
Council Member Harold Williams  
Council Member Patricia Hilborn  
Council Member Mitch Hill (arrived at 7:05 p.m.)

**Council Absent:**

Council Member Kathy Hopper

**Staff Present:**

City Administrator James Quin	City Secretary Dianna Buchanan
Finance Director Marcy Lamb	City Attorney Rob Allibon
City Engineer Travis Attanasio	Planning Director Walter Reeves
Fire Chief Kirt Mays	Library Director Barbara Thompson
Building Inspections/Code Enforcement Mike Thetford	
Economic Development Director Thad Chambers	

**I. Call to order and announce a quorum present**

*Mayor Bob Golden called the meeting to order at 7:00 p.m. and announced that a quorum was present.*

**II. Invocation and Pledge of Allegiance**

*Mayor Pro Tem Warren Robb offered the invocation. Mayor Golden led the recitation of the Pledge of Allegiance.*

**III. Presentation**

*Mr. Rod Abbott of Lafollett and Abbott PLLC presented results of the Annual Financial Report for Year Ended September 30, 2017. A complete copy of the report is available in the City Secretary's Office.*

**Mayor Golden directed the meeting to Item VIII.B.**

- VIII. B. Discuss, consider and act on acceptance of the Annual Financial Audit for the period October 1, 2016 thru September 30, 2017.

**Motion by Mayor Pro Tem Warren Robb and motion seconded Council Member Patricia Hilborn to accept the final the Annual Financial Audit for the period October 1, 2016 through September 30, 2017. Motion approved unanimously by all present. Council Member Kathy Hopper was absent.**

**Mayor Golden directed the meeting to return to Item IV.**

**IV. CITIZEN PARTICIPATION AND COMMENTS**

*There were none.*

**V. Items of Community Interest**

*Mayor Bob Golden spoke and presented reminders and upcoming events as follows:*

- A. Haslet Public Library receives the 2017 Achievement in Library Excellence Award from the Texas Municipal Library Directors Association. Library Director Barbara Thompson discussed the ten criteria met to receive the award.*
- B. 18th Annual Easter Egg Hunt, Saturday, March 24, 2018, 4 p.m. to 5 p.m., Haslet Community Park.*
- C. City Offices and Haslet Public Library Closed in Observance of Good Friday and Easter Holiday, Friday and Saturday, March 30<sup>th</sup> and March 31<sup>st</sup>.*
- D. Free Public Training for Hands-Only CPR and Stop The Bleed Course, Saturday, March 31, 2018, 10 a.m. to 12 Noon, Haslet Fire Station.*
- E. Haslet Fire Department Wet Down/Push In Ceremony to celebrate new 100' Platform Aerial Ladder Truck 28, Saturday, March 31, 2018, 12 Noon to 2 pm, Haslet Fire Station.*
- F. TML Region 8 Quarterly Meeting, Thursday, April 5, 2018, Lake Granbury Conference Center.*
- G. Coffee with Mayor Golden, Saturday, April 14, 2018, 10 a.m. to 11 a.m. at LeTara Grill, 167 Avondale-Haslet Road.*

**VI. Staff Reports**

**A. Staff Reports to Update on Active Items, Projects, and Event Recaps**

- 1. Economic Development Project Updates--Composites One and ATAC**  
*Economic Development Director Thad Chambers reported that incentive agreements have been reached with Composites One and Airborne Tactical Advantage Company (ATAC) and both companies will be locating their businesses in the City of Haslet.*

2. North Central Texas Council of Governments Roadway Funding Update  
*Economic Development Director Thad Chambers reported the City of Haslet should seek alternative solutions to funding the City's critical roadway infrastructure needs rather than going through NCTCOG.*
3. Bonds Ranch Road Update  
*City Engineer Travis Attanasio reported that the City of Fort Worth has contracted with Kimley-Horn to develop the plans for the road.*
4. Harmon Road Long Term Closure Extension to June 1, 2018  
*City Engineer Travis Attanasio reported that due to recent rains the contractor is behind on paving so the road closure will continue thru June 1<sup>st</sup>.*
5. Keller Haslet Road Bridge Replacement Advanced Funding Agreement Update  
*City Engineer Travis Attanasio reported that the proposal originally submitted to TxDOT for a bridge section over Henrietta Creek exceeded TxDOT's standards, so the city's cost would have been without reimbursement for that part of the project. The design for the project is being changed from a bridge section to a culvert section and will improve the flooding concerns of the bridge. Guard rails and a full width section will be placed with the project to alleviate safety concerns that are currently present.*

B. City Staff Reports for February 2018

1. Finance
2. Water
3. Permits
4. Building Inspections
5. Plan Review
6. Code Enforcement
7. Library
8. Animal Control
9. Police
10. Fire Department
11. Municipal Court
12. Economic Development
13. Engineering

*There were no questions.*

VII. **Consent Agenda**

*Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council may request that an item be withdrawn from the Consent Agenda and placed before the City Council for full*

*discussion. Approval of the Consent Agenda authorizes the City Administrator, or a designee, to implement each item in accordance with staff recommendation.*

A. Approve the March 5, 2018 Regular City Council Meeting Minutes.

**Motion by Council Member Patricia Hilborn and motion seconded by Council Member Mitch Hill to approve the Consent Agenda. Motion approved with 3 ayes and 1 abstain by Council Member Harold Williams. Council Member Kathy Hopper was absent.**

VIII. **Public Hearing and Action Items**

A. Hold a public hearing, discuss, consider and act on a request to rezone 1.371 acres located on the south side of Westport Parkway approximately 1,100 feet west of Harmon Road from the (AG) Agricultural District to the (I) Industrial District.

1) Staff Presentation—*Planning Director Walter Reeves summarized the item.*

*The Planning and Zoning Commission recommends Council approval of the item as does staff.*

2) Public Hearing—*Mayor Golden opened the public hearing at 7:59 p.m. No one spoke for or against the item. Mayor Golden closed the public hearing at 7:59:30 p.m.*

3) Discussion—*Discussion was held.*

4) Consideration and Action on Recommendation

**Motion by Council Member Mitch Hill and motion seconded Mayor Pro Tem Warren Robb to approve the rezone of 1.371 acres located on the south side of Westport Parkway approximately 1,100 feet west of Harmon Road from the (AG) Agricultural District to the (I) Industrial District. Motion approved unanimously by all present. Council Member Kathy Hopper was absent.**

B. Discuss, consider and act on acceptance of the Annual Financial Audit for the period October 1, 2016 thru September 30, 2017.

*Item considered earlier in the meeting after Item III.*

C. Discuss, consider and act to approve the street sign topper design and authorize staff to move forward with purchasing and installing the signage.

*Item summarized by Economic Development Director Thad Chambers. Staff will move forward with the sign topper with the black background, with the Haslet logo to be outlined in white.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Mitch Hill to approve the street sign topper design and authorize staff to move forward with purchasing and installing the signage. Motion approved unanimously by all present. Council Member Kathy Hopper was absent.**

- D. Discuss, consider and act to approve the Reimbursement Agreement for the LeTara Sewer Line.

*Item summarized by City Engineer Travis Attanasio.*

**Motion Council Member Patricia Hilborn and motion seconded by Mayor Pro Tem Warren Robb to approve the Reimbursement Agreement for the LeTara Sewer Line. Motion approved unanimously by all present. Council Member Kathy Hopper was absent.**

- E. Discuss, consider and act to approve a Memorandum of Understanding with Tarrant County for Electronic Image and Text Data Transfer Using File Transfer Protocol.

*Item summarized by City Secretary Dianna Buchanan.*

**Motion by Council Member Mitch Hill and motion seconded by Council Member Patricia Hilborn to approve the Memorandum of Understanding with Tarrant County for Electronic Image and Text Data Transfer Using File Transfer Protocol. Motion approved unanimously by all present. Council Member Kathy Hopper was absent.**

- F. Discuss, consider and act to excuse Mayor and Council absence(s), if any.

*None were mentioned.*

**X. Executive Session**

The City Council reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Section 551.071 of the Texas Government Code.

*Executive Session was not held.*

**XI. Consider and Take Any Action Resulting from Executive Session**

*No action as Executive Session was not held.*

**XII. Proposed Future Agenda Items**

*None were mentioned*

**XIII. Adjourn**

Mayor Golden adjourned the meeting at 8:15 p.m.

Bob Golden  
Bob Golden, Mayor

4/2/2018  
DATE

ATTEST:

Dianna Buchanan  
Dianna Buchanan, City Secretary

April 3, 2018  
DATE

