



**MINUTES FROM THE  
REGULAR CITY COUNCIL MEETING  
MONDAY, MAY 21, 2018**

**Council Present:**

Mayor Bob Golden  
Council Member Kathy Hopper  
Council Member Tanya Morrow

Mayor Pro Tem Warren Robb  
Council Member Patricia Hilborn

**Council Absent:**

Council Member Mitch Hill

**Staff Present:**

City Administrator James Quin  
Finance Director Marcy Lamb  
City Engineer Travis Attanasio  
Fire Chief Kirt Mays  
Economic Development Director Thad Chambers  
Building Official Mike Thetford

City Secretary Dianna Buchanan  
City Attorney Rob Allibon  
Planning Director Walter Reeves  
Library Director Barbara Thompson

**I. Call to order and announce a quorum present**

*Mayor Bob Golden called the meeting to order at 7:00 p.m. and announced that a quorum was present.*

**II. Invocation and Pledge of Allegiance**

*Mayor Pro Tem Warren Robb offered the invocation. Mayor Golden led the recitation of the Pledge of Allegiance.*

**III. Presentation**

*Presentation of Plaque of Appreciation to LeTara Grill for hosting Coffee with the Mayor.*

*Mayor Golden presented a plaque of appreciation to Ms. Krisztina Miller, owner of LeTara Grill, expressing gratitude for hosting Coffee with the Mayor.*

**IV. CITIZEN PARTICIPATION AND COMMENTS**

*There were no participants or comments.*

**V. Items of Community Interest**

*Mayor Bob Golden spoke and presented reminders and upcoming events as follows:*

*A. City Offices Closed on Monday, May 28th in observance of Memorial Day*

- B. *Haslet Lion's Club Memorial Day Celebration, Monday, May 28th, 10 am, Haslet Community Park*
- C. *Ribbon Cutting Ceremony for Reopening of Harmon Road Thursday, May 31st,*
- D. *11:30 am (officially reopens on Friday, June 1st)*
- E. *Kid's Fire Camp, Saturday, June 2nd, Haslet Fire Station, 8 am to 5 pm*
- F. *Public Pre-Construction Meeting for Haslet Park and Brentwood Road Project,*
- G. *June 5, 2018 at 7 pm, Haslet Community Center*
- H. *Coffee with the Mayor, Saturday, June 16th, 10 am, LeTara Grill, Haslet*
- I. *Independence Day Celebration, Friday, June 29th, 5:00 pm, Nance Field*  
*City Engineer Travis Attanasio also mentioned the solar lights will be installed in the Haslet Community Park beginning this week*

## VI. **Staff Reports**

- A. **Staff Reports to Update on Active Items, Projects and Event Recaps**
  - 1) **Ashmore Farms Pavement Restoration Test Results**  
*Item summarized by City Engineer Travis Attanasio. Core samples taken after the rejuvenation project was completed resulted in viscosity reduction by an average of 126% (45% reduction considered a quantitative success) and penetration increased by an average of 47% (25% increase considered a quantitative success).*
  - 2) **Oncor LED Street Light Replacement**  
*Item summarized by City Engineer Travis Attanasio. Oncor advises that mercury vapor and metal halide lamps are no longer available for new street light installations and replacement lights must be sodium vapor (HPS) lights or LED lights. Council will consider an agreement at a later meeting to decide which options to select under the new guidelines.*
  - 3) **2018 Wild West Fest Recap**  
*Item summarized by City Engineer Travis Attanasio. The inclement weather contributed to low attendance. Total expense budget for this year was \$40,000 and expenses totaled \$41,863.92. Revenue budgeted was \$20,000 and revenues totaled \$14,742.50. The separate BBQ Cookoff event had an income of \$3,34.50 and expense of \$7,604.22 resulting in a loss of \$4,229.72.*
  - 4) **John Day Road Extension Options**  
*Item summarized by City Engineer Travis Attanasio. Alternative pavement types were discussed for construction of John Day Road from the LeTara Development to the south to intersection with Blue Mound Road.*
- B. **City Staff Reports for April 2018**
  - 1. Finance
  - 2. Water
  - 3. Permits
  - 4. Building Inspections
  - 5. Plan Review

6. Code Enforcement
7. Library
8. Animal Control
9. Police
10. Fire Department
11. Municipal Court
12. Economic Development
13. Engineering

*There were no questions.*

VII. **Consent Agenda**

*Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council may request that an item be withdrawn from the Consent Agenda and placed before the City Council for full discussion. Approval of the Consent Agenda authorizes the City Administrator, or a designee, to implement each item in accordance with staff recommendation.*

- A. Approve the May 8, 2018 Regular City Council Meeting Minutes.

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve the Consent Agenda. Motion approved unanimously. Council Member Hill was absent.**

VIII. **Public Hearings, Ordinances, Resolution and Action Items**

- A. Hold a public hearing, discuss, consider and act regarding Ordinance 010-2018 amending Section 10.03.042(b) of Article 10.03 Impact Fees of the Haslet City Code

- 1) Staff Presentation

*Item summarized by Planning Director Walter Reeves. This amendment will make the Haslet impact fee assessment consistent with the Fort Worth impact fee assessment to be based on the recording date of the final plat not at the time of final plat approval. The Planning and Zoning Commission recommends approval as does staff.*

- 2) Public Hearing

*Mayor Golden opened the public hearing at 7:29 p.m. There was no one to speak for or against the item. Mayor Golden closed the public hearing at 7:29:30 p.m.*

- 3) Discussion

*Discussion was held.*

- 4) Consideration and Action on Recommendation.

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve Ordinance 010-2018 amending Section 10.03.042(b) of Article 10.03 Impact Fees of the Haslet City Code relating to the assessment of impact fees. Motion approved unanimously. Council Member Hill was absent.**

B. Hold a public hearing, discuss, consider and act on a recommendation regarding the final plat of Lot 4, Block 1, Alliance Air Trade Center. The subject property consists of approximately 2.90 acres, is approximately 550 ft. east of Trade Wind Drive and is in the (AF) Airport Facilities zoning district and the Alliance Airport Overlay District.

1) Staff Presentation

*Item summarized by Planning Director Walter Reeves. The Planning and Zoning Commission recommends approval as does staff.*

2) Public Hearing

*Mayor Golden opened the public hearing at 7:31 p.m. There was no one to speak for or against the item. Mayor Golden closed the public hearing at 7:31:30 p.m.*

3) Discussion

Discussion was held.

4) Consideration and Action on Recommendation

**Motion by Council Member Patricia Hilborn and motion seconded by Council Member Kathy Hopper to approve the final plat of Lot 4, Block 1, Alliance Air Trade Center. Motion approved unanimously. Council Member Hill was absent.**

C. Hold a public hearing, discuss, consider and act on a recommendation regarding the extension of the approval of the preliminary plat of the NorthGlen Subdivision. The subject property consists of 192.820 acres, is located on the west side of FM 156 approximately 1,200 ft. south of Blue Mound Road and is being developed under the requirements of the former R-8 Urban Residential District.

1) Staff Presentation

*Item summarized by Planning Director Walter Reeves. The Planning and Zoning Commission recommends approval as does staff.*

2) Public Hearing

*Mayor Golden opened the public hearing at 7:35 p.m. There was no one to speak for or against the item. Mayor Golden closed the public hearing at 7:35:30 p.m.*

3) Discussion

Discussion was held.

4) Consideration and Action on Recommendation

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Tanya Morrow to approve the extension of the preliminary plat approval and the associated variances of the NorthGlen Subdivision to November 16, 2018. Motion approved unanimously. Council Member Mitch Hill was absent.**

- D. **CONTINUED FROM 4-16-2018** Discuss, consider and act regarding the Park and Recreation Board recommendation to accept the donation of a historic structure. *Item summarized by City Engineer Travis Attanasio. Estimated costs for moving and renovation of the chapel offered to the city by Northgate Church were discussed. Council would like to ask the Northgate Church to extend the response deadline and to allow council members to tour the facility. Council would like to ask the EDCs to consider funding the move of the building. Staff will contact the church and coordinate a time to tour the building.*

**Motion by Council Member Patricia Hilborn and motion seconded by Council Member Tanya Morrow to ask the Northgate Church to extend the response deadline to August 1, 2018, to ask the Haslet EDCs to consider funding the move of the building, and to continue this item to the next meeting. Motion approved unanimously. Council Member Mitch Hill was absent.**

- E. Discuss, consider and act regarding Resolution 005-2018 approving and authorizing the Mayor to execute a Second Amendment to the Le Tara Development Agreement regarding Haslet Public Improvement District No. 5.

*Item summarized by City Attorney Rob Allibon. The amendment will revise the concept plan by moving the location of the "villa lots" closer to the elementary school site. The total number of lots remains the same. Mr. Al Burtin, 203 Cactus, Haslet, representing the applicant, presented the proposed amendment to council and answered questions.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Kathy Hopper to approve the Resolution 005-2018 the Second Amendment to the LeTara Development Agreement as presented. Motion approved unanimously. Council Member Mitch Hill was absent.**

- F. Discuss, consider and act regarding the First Amendment to the Agreement by and between the Cities of Haslet and Fort Worth and the Trinity River Authority for the Construction of Certain Wastewater Collection Mains and the Transportation of Wastewater and authorize execution of same.

*Item summarized by City Engineer Travis Attanasio. The original agreement was executed in 2017 and due to development changes since then an amendment is needed.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve the First Amendment to the Agreement by and between the Cities of Haslet and Fort Worth and the Trinity River Authority for the Construction of Certain Wastewater Collection Mains and the Transportation of Wastewater and to authorize execution of the same. Motion approved unanimously. Council Member Mitch Hill was absent.**

- G. Discuss, consider and act to award contract for RFQ 2018-002 Engineering Design and Construction Administration Services for the FW-Haslet-TRA Sewer Line Project and authorize execution of same.

*Item summarized by City Engineer Travis Attanasio. Staff recommends awarding the contract to Lockwood, Andrews, and Newnam, Inc. as they were selected the most qualified firm from those that responded to the RFQ.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Tanya Morrow to award the contract for RFQ 2018-002 Engineering Design and Construction Administration Services for the FW-Haslet-TRA Sewer Line Project to Lockwood, Andrews, and Newnam, Inc. in an amount not to exceed \$354,748, and to authorize execution of the same. Motion approved unanimously. Council Member Mitch Hill was absent.**

- H. Discuss, consider and act to accept the Right-of-Way dedication for Harmon Road and Blue Mound Road improvements related to the Caraway Development.

*Item summarized by City Engineer Travis Attanasio. Staff recommends acceptance.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to accept the *right-of-way dedications for Harmon Road, Blue Mound Road and Intermodal* and to authorize execution of same. Motion approved unanimously. Council Member Mitch Hill was absent.**

- I. Discuss, consider and act to excuse Mayor and Council absence(s), if any.

*Mayor Golden mentioned he would like to be excused from the June 4th council meeting.*

**IX. Executive Session**

The City Council reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Section 551.071 of the Texas Government Code.

Executive Session was not held.

**X. Consider and Take Any Action Resulting from Executive Session**

*No action was taken as executive session was not held.*

**XI. Proposed Future Agenda Items**

*Council Member Hilborn would like the monthly engineering report to include the status of Bonds Ranch Road.*

**XII. Adjourn**

Mayor Golden adjourned the meeting at 8:50 p.m.



**Warren Robb, Mayor Pro Tem**

  
**DATE**

**ATTEST:**



**Dianna Buchanan, City Secretary**

  
**DATE**