



**MINUTES OF THE REGULAR SESSION MEETING FOR THE  
PARKS AND RECREATION BOARD  
WEDNESDAY, AUGUST 15, 2018, 7:00 PM**

**Board Members Present**

Lisa Brown, Chairman  
Dayna Horak, Vice Chairman  
Ted Hopper  
Barbara Long  
Sarah Nambu  
Cindy Zuzu  
Cindy Laird  
*vacancy*

**Board Members Absent**

Gerick Schraub

**Staff and Consultants Present**

Katrina Jones, Admin Assist  
David Rogers, Public Works Director  
James Tucker, Public Works Supervisor

**1. Call to order and announce a quorum is present.**

*Chairman Lisa Brown called the meeting to order and announced a quorum present at 7:02pm.*

**2. Oath of Office for new board member, Place 8, Alt 1, as appointed by City Council on July 16, 2018.**

*Oath of Office was completed for Place 8, Alt 1.*

**3. Items of Community Interest.**

*Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.*

- Quarterly Brush Drop Off will be Saturday, August 18, 2018 from 8am-12 noon behind the Fire Station.
- City Offices will be closed Monday, September 3, 2018 in observance of Labor Day
- Park Board vacancy

**4. Discuss, consider and act on the approval of the June 13, 2018 regular meeting minutes.**

*A motion was made by Ted Hopper, seconded by Barbara Long, to approve the June 13, 2018 regular meeting minutes as presented. Motion unanimously approved.*

**5. Discuss, consider and act regarding the June 2018 financial statement.**

*A motion was made by Ted Hopper, seconded by Dayna Horak to approve the June 2018 financial statement as presented. Motion unanimously approved.*

- 6. Discuss, consider and act regarding rescheduling the July 20<sup>th</sup> Movie in the Park that was cancelled due to heat advisory.**  
*A motion was made by Sarah Nembu, seconded by Ted Hopper not to reschedule this movie. Motion unanimously approved.*
- 7. Discuss, consider and act to make recommendation to city council regarding future Movies in the Park.**  
*CONTINUED*
- 8. (CONTINUED) Discuss, consider and act to set a date for WWF 2019.**  
*The board reviewed proposals with alternate dates from LKC Rodeo Productions, LLC and VLK Productions. A motion was made by Lisa Brown, seconded by Sarah Nembu to set the date for the 2019 Wild West Fest as May 30- June 1, 2019 due to the availability of Chute 2 Productions. Motion unanimously approved.*
- 9. Discuss, consider and act regarding the Christmas in the Park Event scheduled for Saturday, December 1, 2018.**

  - a. Approve flyers/forms**  
*A motion was made by Sarah Nembu, seconded by Barbara Long to approve the updated forms. Motion unanimously approved.*
  - b. Event layout**  
*Discussion was held to use the pavilion instead of renting event tent. No action taken.*
  - c. Road closures**  
*A motion was made by Barbara Long, seconded by Lisa Brown requesting the Haslet City Council grant a waiver to the City of Haslet Park Rules to allow the temporary closure of 1<sup>st</sup> Street South, 2<sup>nd</sup> Street South and portions of Gammill Street for the 2018 Christmas in the Park event to be held on December 1, 2018 from 3-7pm.*
  - d. Approve funding for light towers**  
*A motion was made by Ted Hopper, seconded by Barbara Long to approve up to \$520 for the rental of light towers. Motion unanimously approved.*
  - e. Approve funding for portable toilets/handwashing stations**  
*A motion was made by Lisa Brown, seconded by Ted Hopper to approve up to \$775 for rental of portable toilets and hand washing stations. Motion unanimously approved.*
  - f. Approve funding for face painting and train**  
*A motion was made by Lisa Brown, seconded by Barbara Long to approve funding of \$1540 for face painting and train ride. Motion unanimously approved.*
  - g. Approve equipment rental such as tents, chairs, tables**  
*No action taken.*
  - h. Cookies (400 qty)**  
*A motion was made by Lisa Brown, seconded by Ted Hopper to approve funding of \$160 for 400 holiday shaped cookies. Motion unanimously approved.*
  - i. Event T-shirts**  
*A motion was made by Lisa Brown, seconded by Ted Hopper to order 165 long sleeved Christmas event shirts in red, to be sold for \$10 each. Motion unanimously approved.*
  - j. Rock Climbing Wall**  
*No action taken.*

**10. Discuss, consider and act on expenditures and planning of future projects:**

- A. Military Tribute**
- B. Easter Egg Hunt, April 13, 2019**
- C. National Night Out, October 2, 2018**
- D. Yoga**
- E. Wild West Fest**
- F. Other projects/ideas**
  - o *Haunted Hayride, Oct 20<sup>th</sup> (rain date 10/27)*
  - o *Christmas Decorations in Gammill Park- A motion was made by Lisa Brown, seconded by Barbara Long to approve purchase of 4 custom Singing Bulbs from Longs at a cost of \$500 and \$700 for additional controllers & lights. Motion unanimously approved.*

**11. Discuss, consider and act to make recommendation to city council to allow the Haslet Sports Association to place temporary fences in Fire Station Park.**

*A motion was made by Lisa Brown, seconded by Cindy Zuzu to make recommendation to city council to allow the Haslet Sports Association to place temporary fences in Fire Station Park. Motion unanimously approved.*

**12. Consider and act regarding items to be placed on the next agenda.**

- o *Consider contracting Balloon artist for CITP*
- o *Christmas lights music file for singing ornaments*
- o *Veterans Day Flags- Nov 12<sup>th</sup>*
- o *Additional electric power needed in the park*
- o *Radio frequency station for broadcasting synced music*
- o *Art in the Park along the TAP trail*
- o *Event advertising at the fire station fields Sept 15<sup>th</sup>*
- o *Purchase logo shirts/jackets for new Park Board Members*

**13. Adjourn.**


*Meeting adjourned at 9:10 p.m.*

**APPROVED:**



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Lisa Brown, Chairman  
Parks and Recreation Board

**ATTEST:**

  
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David Rogers, Public Works Director